

# Meeting Minutes - June 26, 2023@6pm

Attendees: LCPC Board: Rod Anderson (P), Garth Williams (VP), Miki Tromburg (S), Wendy Ross (T), Barbara Sovde (C)

Location: Rod's home

1. Minutes review or comments?
  - a. We need to approve all the past minutes so we can post on the website.
  - b. Miki do we have access to the minutes?

Minutes are now available. Motion has been made to approve the minutes, seconded and passed. All minutes will be posted to the Lake Chelan Pickleball Club website. Minutes will be under a "for members" tab (but will not be password protected).
  
2. Financials/Budget - review or comments?
  - a. Shirt online store – deadline June 30<sup>th</sup>, fall/winter order window open late in august/early Sept.

Hard deadline - no late orders. May add sweatshirts to fall order..
  - b. Community Center brick – Barbara  
Barbara will complete the application for \$500 brick.
  - c. Student scholarships –  
Rod will visit Manson and Chelan HS to find out the contact person and process. We can then look for volunteers among the membership and try to get something in place in the fall.

Wendy shared club balance sheet - \$7,170.81  
Recent expenditures of \$2200 for t-shirts, \$95 for Darnell's court fee for beginner's clinic, June 21 social \$145, USAP insurance \$920 and USAP renewal fee \$200.  
Wendy has uploaded names for USAP insurance. Coverage July 1 - June 30. New members will be added as they join. A generic insurance card with pertinent information will be posted on the LCPC website for members to access should they need to file a claim.
  
3. General Discussion Items
  - a. June social –  
With about 50 members in attendance at Amos Rome, our first social was a great success. The social committee will plan another winery social in July and August. Possible venues are Lake Chelan Winery, Wapato Point or Rio Vista. September 14 has been identified as a possible date for a social event featuring the Kevin

Jones Band at either the cabana at Darnell's or Rio Vista. An end of season catered event will be held at Darnell's.

b. Court schedule – M-Sa mornings, T & Th ladder.

Darnell's is looking at adding a Sunday open play time.

c. Darnell's visitors overload the courts on occasion

d. 'Team Reach' app seems to be doing it's job – working well for T-Th nights Non-members can sign up for T/TH by contacting Rod. He will increase the participant limit to 30.

e. Social vs. Challenge courts

f. New approach to filling courts on busy days -

Rod will contact Darnell's this evening to introduce a possible alternative to our current paddle system. This system will involve members signing up for a court on a white board in groups of 4 based on their level - beginning, intermediate, challenge. This should speed things up and allocate courts more equitably between social and challenge. Rod or another member will trial this in the coming week.

g. Upcoming tournaments -

A Dinking Tournament is tentatively planned for July 8. Wendy and Miki will organize. A second dinking tournament may be held later in the season.

# Meeting Minutes - June 5, 2023@6pm

Attendees: Rod Anderson (P), Miki Tromburg (S), Wendy Ross (T), Garth Williams (VP), Barbara (C) (zoom), Carolyn

Location: Rod's home

1. Minutes review or comments?
  - a. We need to post the general meeting minutes on the website and newsletters. [Miki will post to google drive. Everyone read over and approve. Carolyn will add link to the website](#)
  - b. Miki - Board norms/agreements - How do we function as a board? How are decisions made? [We need to be more transparent and communicate with each other. Try to plan ahead so we don't do things off the cuff.](#)
  
2. Financials/Budget - review or comments?
  - a. [\\$9,273 dollars in the bank \(pre-t-shirt payment\)](#)
  - b. [Shirt online store/future suggestions](#)  
[\\$150 logo/set-up fee. Women's shirts are ready. Men's will be next. Carolyn has ordered extra shirts in various sizes/common colors. She has given Seven Seas all the info for an on-line store. Will add zip-up jackets. Set a deadline and payments will go directly to the shop. The club will get a small cut. Next year will possibly add club stickers \(cling on\), hats/visors, towels](#)
  - c. [Community Center brick – I would propose going forward with this \\$250 or \\$500 option. It was proposed, seconded and unanimous to go with the \\$500 brick to show a commitment to the community center pickleball courts.](#)
  - d. [Student scholarships – Let's put something in place with the schools for 2024](#)  
[Contact counseling offices at Chelan HS and Manson HS to determine how to set up and select recipients. We should choose a selection committee and decide on the amount in early Fall.](#)
  
3. General Information
  - a. [Website/Facebook/Instagram – still trying to get an aerial photo Rod has a friend who can do this.](#)
  - b. ['Team Reach' app has been great for Ladder nights but a reminder to anyone not signed up would be good Continue to promote it.](#)
  - c. [Membership is at 149 as of 6/5 – this is up 30 I think from 2022 \(119\)](#)
  - d. [USAP member/insurance Kicks in this month. Wendy will be sending in the names.](#)
  - e. [Beginner's Night – was a huge success but enough for 2023!](#)

- f. Used paddle donations? [We need to sort out the donated paddles from the Darnell's paddles and lost paddles before we can donate.](#)
- g. **Court schedule – M-Sa mornings, T & Th evening play, add Wed for Skip? Mon for drills & beginners?** Alisia is interested in setting up a designated night for drills. Marilyn may want \$5 but we can try it. [For the time being we will continue the challenge ladder for T/TH evenings but consider adding other times for other events such as Skip's option or time for drills. Miki will follow up with Alisia.](#)
- h. Membership/participant age limit? I can't think of why we would do this.
- i. Court rules for play - with so many new people, rules should be posted at the courts. We need to go over them. One issue that has come up is when can one level take over the court designated to another level. When no one is waiting? Less than 4 people? When can they take it back? [We will work off of and update the basic rules that Barbara shared last year. These will then be posted at the courts.](#)
- j. **Social vs. Challenge - what do those categories mean? We need to define those for everyone, especially the new people. Some days the challenge side has looked very social which can be confusing for new people. Should they be based loosely on level? With so many beginners, do we need 3 levels?**
- k. Setting up a social committee and a tournament committee composing of at least one board member, one social and one challenge player.
  - 1. A social event for June at a winery [Wendy has asked Maribeth and Cherie to organize this.](#)
- l. Google Calendar - Miki [If we use a shared google calendar we can plan out events in advance, make tentative plans and make changes easily. Please check out the link that was sent.](#)
- m. Marilyn is working with Steve Garvich on securing a defibrillator that matches up with local EMS.

#### 4. Tournaments

- a. Club events – round robin, dink (Saturdays)
- b. Morning Club events – we need a Club volunteer to organize
- c. Non Club DUPR tournament – invite Wenatchee, Winthrop, Omak
- d. Special 'tournament' play with Darnell's visitor groups?

Next steps:

Carolyn - [Follow up with Seven Seas on setting up the on-line store \(done\)](#)

Miki - [Send out minutes to be approved \(done\)](#)

Rod - [Get an aerial photo of Darnell's for the website](#)

Wendy - [Send in names for USAP insurance](#)

# Meeting Minutes - March 25, 2023 @6pm

Attendees: Rod Anderson (P), Miki Tromburg (S), Barbara Sovde (C), Carolyn Anderson, Wendy Ross (T) (Skype)

Location: Rod & Carolyn's home

1. Club formation/officers: Boards usually are 3, 5, 7 members. To avoid an unconventional even board member number and also eliminate spouses, Carolyn will not be listed as any type of member to the board and will work on our website etc. [Carolyn will take over all social media - website, Facebook, Instagram \(which she recently created\). Members/inquiries will be directed to the website which will have links to the other social media sites.](#)
2. Website: We can go live with the site as soon as we have a logo finalized.
  1. Contact info should be listed on the website – what email to list? [Barbara has created a new club gmail address. She will start using this address once she has added existing and new member email addresses.](#) Any phone numbers? [Barbara will use her number.](#) Facebook and Instagram accounts will be listed and people can also message on those.
  2. A 'history' page is in the works thanks to Wendy! Can we list those first 4-5 ladies who started playing? [Sue Chappel, Wendy Ross, Jan Reese, Kathy Teigen](#)
  3. The 'bylaws' will be published on a page – thanks Barbara![All club documents will be stored on google drive with access to edit given to all board members.](#)
3. Wendy: Bank account when Wendy returns to town. We are complete now on our LLC and USAPA status. We are listed now as a member of USAPA – do we have login information? Can we use the USAPA logo on our website as a member?
4. We need to set up a time/place to chat with Marilyn.[Rod and Barbara will meet with Marilyn tentatively on Thursday, March 30. Plan is to see what she envisions for the club this year and share ideas from the committee based on survey feedback. We foresee future meetings with Marilyn and will table MOU for now.](#)
5. Membership streamlining - Wendy  
[Although the club would like to go electronic/paperless, it may be too much of a change. This year we will have a separate paper form for members to fill out with the option of paying by cash, check or venmo to Carolyn. Committee members present at the courts can collect money and we will also have a collection box so Marilyn can keep the money/forms separate from Darnell's. Miki will create a form. Rod can print.](#)
6. Community Center brick/sponsorship: Barbara has the application - \$250 or \$500

With the potential of 3 indoor/5 outdoor pickleball courts, it would be beneficial to the club to donate at some point. But will hold off until after our first club meeting when community service projects will be discussed. Another idea is to have members donate old paddles to Manson/Chelan HS. Barbara will follow up.

6. AED discussion: Zoll brand is what is used/recommended by EMS – no training required but we can get volunteer training for free.
  1. [Zoll AED Plus W/ Real CPR Help Complete Package - American AED](#)  
At about \$1800, this is a major investment with continued training/storage needs. Should be brought up at a future club meeting with member input.
  
7. Survey: A few takeaways as follows and also a summary of survey comments.
  1. A newsletter would be helpful with communications on club events, news, etc  
[Club will send out a monthly newsletter with pertinent information \(see below\) and upcoming events.](#)
    1. We need to explain the difference between what the 'club membership' does for a person and what paying Darnell's fees does
    2. Explain benefits of joining the club and future goals
    3. Address the rebranding vs new club question
    4. How to use the 5% club discount at Pickleball Central – code is CRChelan
    5. A playtime (at Darnell's) proposal by Rod for debate, criticism, and outright rejection ... !
      1. Regular Social/Competitive Play: M, W, F mornings
      2. Social Only Play: Tu, Th mornings – someone can step up and run a couple/few social tournaments
      3. Competitive Only Play: Tu & Th evenings, Sat morning – Rod will run some ladder play and tournaments these days

Miki will share a summary of the survey comments with Marilyn.

Vote on the logo was close. But with input from Seven Seas (based on design elements/ease of use), it has been decided to go with this logo. They will refine the logo for about \$50. Carolyn will follow up with them.



Possible date of May 2 or 9 for Happy Hour First Club Meeting of the year. Will see if Marilyn can offer [Darnell's cabana](#) to us. Other options: Fire Station or maybe a winery. We can offer appetizers/a drink.

Other news: Wapato Point is moving closer to offering 4 courts for our club use.

Next steps:

Carolyn - upload website, work with Seven Seas on t-shirt logo (done)

Miki - create a membership form (done)

Barbara - Will check with local HS's on need for paddles, discounted wine from Wapato Point Cellars (done)

Rod - newsletter (done)

Barbara/Rod - will meet with Marilyn (done)

# Meeting Minutes - February 11, 2023

Attendees: Rod Anderson (P), Carolyn Anderson, Miki Tromburg(S), Barbara Sovde (C) (zoom), Wendy Ross (T) (zoom), Garth Williams (VP) (zoom)

Location: Rod & Carolyn's home

1. Wendy update on our LLC and USAPA status. Next steps bank acct/EIN?  
Paperwork has been submitted. Next step is to set up an account at Cashmere Bank. USAPA will send a banner.
2. Barbara update on MOU and Club By-Laws – we've all reviewed – any additional comments or input needed at this time?  
Start the MOU with a one year term and then see how it goes. The group can meet with Marilyn when she returns in March. We will send an email update to members (short/bullet points) and then send the survey shortly after. Let members know that just as proposed, we created a board with interested members, etc. Barbara will draft the email to send at the end of Feb. We can introduce the website at the end of March as people are returning.
3. Domain name - last year Carolyn 'reserved' multiple website domains for the club – see attached rundown of websites and costs she has paid to date (can we reimburse her?). We need to decide which one(s) to keep and get them in the club name:
  - Lakechelanpickleballclub.com – master domain **keep**
  - Chelanvalleypickleballclub.com – suggest keeping **keep**
  - Chelanvalleypickleball.com **keep**
  - Cvpickleball.com **release**
  - Lakechelanpickleball.com **keep**
  - Lcpc.com **keep**If we don't see traffic to these sites, we can release as needed. Carolyn will be reimbursed once the bank account is set up.
4. Website – Carolyn has a rough website ready for comments and ideas for pages etc – it is not public yet.  
<https://tempsite3000.chelanwebdesign.com/>  
The 'About' page – Wendy I think you should give a paragraph on the 'history' as you know it ie. what year, who was involved in the first year, where you all played, etc – I think it would be kind of fun to have just a little history going forward! Wendy already has a little write up about the history of the club
5. Logo – we need to make a decision at some point! We will add logo choice to the survey. Carolyn has created a new version of logo 1. We need to decide which logo to include in the survey.





a.



b.



c.

6. Shirts – Carolyn and I have reached out to multiple sources for information on how to DO shirts. We will update.

7 Seas Printing – [sanmar.com](http://sanmar.com)

[Printmade Apparel Co.](http://Printmade Apparel Co.)

[Welcome to BSN Sports Team Shop \(bsnteamssports.com\)](http://Welcome to BSN Sports Team Shop (bsnteamssports.com))

7. USAPA ambassadorship and potential club partnership with brand like Selkirk – Rod Rod has applied to be an USAPA ambassador. He's looked into establishing a relationship with Selkirk and it helps to be an ambassador.

8. Other discussion?

a. Wapato Pt courts [Wapato courts are still in play.](#)

b. Scholarship fund idea [Possibility of sponsoring a scholarship. Or purchasing a brick at the Community Center. \\$250 or \\$500. USAPA will also offer \\$250 for community service.](#)

Next steps:

1. Barbara - will put together a memo to members (sent March 10)

2. Wendy - will continue work on EIN/USAPA/bank account

3. Carolyn - aim for an April 1 website launch

4. Send the survey at the end of Feb. Here is the link: [Survey 2023.](#) (sent March 15)

5. Next meeting: March 18 (changed to March 25)

# Meeting Minutes - January 22, 2023

Attendees: Rod Anderson (P), Carolyn Anderson, Garth Williams (VP), Miki Tromburg (S), Barbara Sovde (C) (facetime) , Wendy Ross (T) (facetime)

Location: Rod & Carolyn's home

Agenda:

1. Club formation/officers for LLC (Wendy)

- a. Need a board
  - President - Rod
  - Vice President - Garth
  - Finance/Membership - Wendy
  - Communications - Barbara
  - Secretary - Miki
  - Webmaster - Carolyn

Are there any other members who may want to join the board?

b. Decide on official name

Carolyn has reserved several domain names.

- [lakechelanpickleball.com](http://lakechelanpickleball.com)
- [chelanpickleball.com](http://chelanpickleball.com)
- [chelanvalleypickleball.com](http://chelanvalleypickleball.com)
- [cvpickleball.com](http://cvpickleball.com)

Cost is \$20/year. May need to pay for website names that sound similar to avoid conflict and have them redirect to our website.

Official name: Lake Chelan Pickleball

Official Domain: [lakechelanpickleball.com](http://lakechelanpickleball.com)

c. Need bylaws

- d. Bank Acct - Wendy's name is on the current account. Will add Rod & Garth to the acct. Wendy will open a new account at Cashmere Valley Bank.

2. Memorandum of Understanding (MOU)

Barbara created a draft. Possible things to add - fee/play schedule, need to sign liability, commence/end date

3. Joining USAPA

One major benefit is insurance - \$5/person. Keep club membership at \$20 this year rather than raising it to \$25 since there is money in the bank. Where does the money go? In the past toward purchase of balls but Marilyn covers the cost now. Members have asked how the money is used. We can create a "Why become a member?" blurb letting members know how their fees are being used and the benefits of joining each year.

4. Do a survey - Miki will create one on SurveyMonkey
  - a. What do you want to see the club do (tournaments, clinics, etc)? What do you think about the current fee? What kind of social events? Based on last season's play schedule challenge vs social, what would you like to see differently? Have a box to say whether social or challenge. Any other comments?
  - b. We could offer a day to let members get "rated". Ask Russ Bryant (ambassador for USAPA for our area) or Mark about finding a rater.
5. Website - Carolyn shared our new website. Need to add "services" - possibly member benefits, photographs, court rules, court etiquette, by laws, application form, calendar of events, ratings chart,  
Sample site: <https://thepickleballclub.weebly.com/>
6. Logo - Carolyn/Rod shared many sample logos. They will make a mock up of two possible logos with a sun/lake image. Rod shared a sample and suggested ordering dry fit shirts through a company called **KitchenFire** in **Kennewick WA**.
7. Other options for pickleball court locations in the future:  
Rod talked to Paul at Park and Rec about city plans for expanding pickleball courts. No big plans, just courts here and there. May add courts to Stinky Field. Start with 2 courts. Wapato Point (Scott Hutchison) not very responsive but they did ask a couple of follow-up questions. He and his boss (Eric Featherstone) did show some interest if their guests could play too. Maybe Wapato Point could be an afternoon/evening option or backup in the future. They have 8 courts and lights.

Next steps:

Wendy - Continue to work on LLC. Then USAPA membership.

Barbara - Revise MOU, draft by-laws

Miki - Survey

Carolyn/Rod - logo/website/t-shirt designer with KitchenFire in Kennewick

Next meeting:

Feb 12 at 5pm at Rod & Carolyn's